

SSI Jobs & Skills Fund – Q&As

- Q1: I'm interested in finding out more about the scheme and who do I contact?
- A1: Full details on 'How the scheme works', application form, guidance notes and supporting information are available on the Tees Valley Unlimited website <http://www.teesvalleyunlimited.gov.uk> or you can contact the team on (01642) 524412.
- Q2: How many individuals can I employ?
- A2: There is no set limit as long as your business:
- Has been in business for a minimum of 12 months
 - Passes a financial assessment
 - Has not received more than €200,000 in public funding given under the De Minimis State Aid regulations in a 3 year rolling period.
- Q3: Can I employ a part-time member of staff or does the post have to be full-time?
- A3: You can employ either a full-time employee minimum 30hpw or a part-time employee minimum 15hpw.
- Q4: How long do I have to employ the individual?
- A4: The jobs created must be sustained for 36 month from the date of employment.
- Q5: How much funding can I receive for each employee?
- A5: We will pay 50% of the basic salary costs for each new job created in the first 2 years of employment up to a maximum of £11,000 per employee.
- Q6: Does the training associated to the job created have to be accredited?
- A6: No, but the training must be appropriate to the job role e.g. topping up transferable skills from previous experience.
- Q7: How will I find a suitable employee?
- A7: We will work closely with Jobcentre Plus and have systems in place to match eligible employees to new jobs created.
- Q8: If I am willing to employ an individual who requires additional training are there funds to support this?
- A8: Yes – there are funds available for the individual to access for additional training.